BUSINESS DEVELOPMENT & PUBLICATION DIVISION

PROCUREMENT PLAN

A	FOR THE FINANCIAL YEAR 2024-25

A (a)	EQUIPMENT

(i)	Equipment: Out of CSIR Infra Grant

Sr. No.	Name Category of Equipment/ Vehicle Item	Quantity (Nos.)	Approximate Cost (Rs. In Lakhs)
1	Desktop computer with monitor, mouse and keyboard	02	2.00
2	Multifunctional Scanner cum Printer	01	0.70

(ii)	Equipment: Out of CSIR Funded Projects

Sr. No	Name Category of Equipment/ Vehicle Item	Quantity (Nos.)	Project Number/ Code	Approximate Cost (Rs. In Lakhs)
1.	NIL	N.A.	N.A.	N.A.

(iii)	Equipment: Out of Externally Funded Projects (EFP)

Sr. No	Name Category of Equipment/ Vehicle Item	Quantity (Nos.)	Project Number/ Code	Approximate Cost (Rs. In Lakhs)
1.	NIL	N.A.	N.A.	N.A.

A (b)	CONSUMABLES			

Sr. No.	Category	Expected Procurement Value (Rs. In Lakhs)			
		Out of CSIR Infra Grant	Out of CSIR Funded Projects	Out of Externally Funded Project (EFP)	Total (Rs. In Lakhs)
1	R&D Consumables for closed loop systems	0.00	0.00	0.00	0.00
2	Chemicals	0.00	0.00	0.00	0.00
3	**Other Consumables** (Exhibition Content and related accessories such as Panel, Standies etc. and publication of Annual Report, Brochure and Newsletter; other occasional publications and Reports)	6.00		2.50	8.50
4	Glass wares	0.00	0.00	0.00	0.00
5	Plastic wares	0.00	0.00	0.00	0.00
6	**Toner Cartridges** (Cartridge and Toner for new and Existing Printer cum Scanners)	1.00		0.50	1.50
7	Batteries, etc.	0.00	0.00	0.00	0.00
8	Gases	0.00	0.00	0.00	0.00
9	**Maintenance/AMC/repairing of existing equipment** (AMC of 3 Nos of Multifunctional Scanner cum Printer)	3.00		0.00	3.00
10	**Stationery items** (Bagpacks, mementos, executive bags, other stationery items)	0.00		3.75	3.75
11	**IT / software-related Items** (Hard Disc: Storage:4TB Hard disks (HDD, SSD), Power bank, Webcam, Earphone/ Headphone, Softwares for office PCs computer peripherals including AV conferencing accessories (for TOCIC))	0.50		2.50	3.00
12	Furniture	0.00	0.00	0.00	0.00
13	Electric Items	0.00	0.00	0.00	0.00

B	FOR NEXT 2-4 FINANCIAL YEARS (2025-29) (From 01/04/2025 to 31/03/2029)

B (a)	EQUIPMENT

Sr. No.	Name of Equipment / Item	Quantity (Nos.)	Approximate Cost (Rs. In Lakhs)
1	Desktop computer with monitor, mouse and keyboard	06	7.20
2	Multifunctional Scanner cum Printer	03	2.40
3	Display televisions	03	1.50
4	Metal Almirah	04	1.50

B (b)	CONSUMABLES

Sr. No.	Category	Expected Procurement Value (Rs. In Lakhs)
1	R&D Consumables for closed loop systems	0.00
2	Chemicals	0.00
3	**Other Consumables** (Exhibition Content and related accessories such as Panel, Standies etc., Coffee-table books, souvenir publication and publication of Annual Report, Brochure and Newsletter; other occasional publications and Reports)	47.35
4	Glass wares	0.00
5	Plastic wares	0.00
6	**Toner Cartridges** (Cartridge and Toner for new and Existing Printer cum Scanner)	4.50
7	**Batteries** (UPS for divisional Desktop PCs)	3.65
8	Gases	0.00
9	**Maintenance/AMC/repairing of existing equipment** (AMC of 08 Nos of Multifunctional Scanner cum Printers)	27.00
10	**Stationery items** (Bagpacks, mementos, executive bags, other stationery items)	16.76
11	**IT / software-related Items** Hard disks (EHDD, HDD, SSD), Power bank, Webcam, Headphone/ earphone, Database and Electronic Reports, Specific data analysis & management, Softwares for office PCs, other computer peripherals including AV conferencing accessories, Website upgradation, designing and maintenance (for TOCIC and Archives)	38.50
12	**Furniture** (Multipurpose office tools and fixtures)	2.75
13	Electric Items	0.00